

**AVELAR CREEK
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 24, 2021**

AVELAR CREEK COMMUNITY DEVELOPMENT DISTRICT AGENDA

March 24, 2021 at 6:00 p.m.

Avelar Creek Clubhouse located at 10125 Holland Ave., Riverview, FL 33579

District Board of Supervisors	Vice Chairman Supervisor Supervisor Supervisor Supervisor	Christopher Perich Julie Campbell Michael Finke Vacant Vacant
District Manager	Meritus	Rick Reidt
Onsite Staff	Meritus	Jahyra Rivera
District Attorney	Burr Forman	Scott Steady
District Engineer	CPH Inc	Nicole Lebron

All cellular phones and pagers must be turned off while in the meeting room

The meeting will begin at **6:00 p.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the third section called **Public Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. The meeting will resume with the fourth section called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fifth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The sixth and seventh section is called **Supervisor/Staff Reports and Management Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The eighth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

March 24, 2021

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Avelar Creek Community Development District will be held on **Wednesday, March 24, 2021 at 6:00 p.m.** at the Avelar Creek Clubhouse located at 10125 Holland Ave., Riverview, FL 33579. Please let us know 24 hours before the meeting if you wish to call in for the meeting. Following is the agenda for the meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENTS ON AGENDA ITEMS**
- 4. BUSINESS ITEMS**
 - A. Discussion on Board Resume Tab 01
 - B. Discussion on Access System Back Up Tab 02
 - C. Discussion on Acknowledgement Letter..... Tab 03
 - D. Discussion on Pool Furniture Tab 04
 - E. Review of Reserve Study
 - F. General Matters of the District
- 5. CONSENT AGENDA**
 - A. Consideration of the Board of Supervisors Meeting Minutes January 27, 2021..... Tab 05
 - B. Consideration of Operations and Maintenance Expenditures January 2021 Tab 06
 - C. Consideration of Operations and Maintenance Expenditures February 2021 Tab 07
 - D. Review of Financial Statements Month Ending February 28, 2021 Tab 08
- 6. SUPERVISOR/STAFF REPORTS**
 - A. Supervisor Reports
 - i. Landscape Update by Supervisor Perich
 - ii. Accounting & Financing Update by Supervisor Campbell
 - iii. Clubhouse & Pool Update by Supervisor Finke
 - iv. Pond Update by Supervisor Finke
- 7. MANAGEMENT REPORTS**
 - A. District Manager Action Item List Tab 09
 - B. Community Inspection Reports Tab 10
 - C. Clubhouse Manager Report
- 8. SUPERVISOR REQUESTS**
- 9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 10. ADJOURNMENT**

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Rick Reidt,
District Manager