

**MINUTES OF MEETING
AVELAR CREEK
COMMUNITY DEVELOPMENT DISTRICT**

1 The regular meeting and public hearing of the Board of Supervisors of Avelar Creek Community
2 Development District was held on Wednesday, August 21, 2024 at 6:00 p.m. at the Avelar Creek
3 Clubhouse, located at 10125 Holland Road, Riverview, FL 33578.

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5 Present and constituting a quorum were:

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| 7 | Julie Campbell | Chairperson |
| 8 | Kimmie J. McLoughlin | Vice Chairperson |
| 9 | Jessica Teston Loadholtes | Assistant Secretary |
| 10 | Sebastian Johnson | Assistant Secretary |
| 11 | Donald Cullen | Assistant Secretary |

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13 Also present were:

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| 15 | Alba Sanchez | District Manager |
| 16 | David Wenck | District Manager |

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18 *The following is a summary of the discussions and actions taken.*

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20 **FIRST ORDER OF BUSINESS** **Call to Order/Roll Call**
21 Ms. Sanchez called the meeting to order, and a quorum was established.

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23 **SECOND ORDER OF BUSINESS** **Pledge of Allegiance**
24 The Pledge of Allegiance was recited.

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26 **THIRD ORDER OF BUSINESS** **Public Comment on Agenda Items**
27 Comments were heard regarding concerns about the bridge and the repairs required.

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29 **FOURTH ORDER OF BUSINESS** **Recess to Public Hearings**

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31 **FIFTH ORDER OF BUSINESS** **Public Hearing on Adopting the FY 2024-
32 2025 Final Budget**

33 **A. Open Public Hearing on Adopting the Fiscal Year 2024-2025 Final Budget**

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| On MOTION by Ms. Campbell seconded by Mr. Cullen with all 36 in favor the public hearing was opened. 5-0 |
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38 **B. Staff Presentation & Supervisor Comments on the Budget**
39 The fiscal year 2024/2025 budget was approved with no increase, budget to remain
40 flat.

41 **C. Consideration of Resolution 2024-08; Adopting Final FY 2024-2025 Budget**

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On MOTION by Ms. Campbell seconded by Ms. McLoughlin with all in favor Resolution 2024-08 relating to the annual appropriations and adopting the budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 was adopted. 5-0

D. Close Public Hearing on Adopting the FY 2024-2025 Budget

On MOTION by Ms. Campbell seconded by Mr. Johnson with all in favor the public hearing was closed. 5-0

SIXTH ORDER OF BUSINESS **Public Hearing on Levying O&M Assessments**

A. Open Public Hearing on Levying O&M Assessments

On MOTION by Ms. Campbell seconded by Ms. McLoughlin with all in favor the public hearing was opened. 5-0

B. Staff Presentation & Supervisor Comments on the Budget
C. Consideration of Resolution 2024-09; Levying O&M Assessments

On MOTION by Ms. Campbell seconded by Mr. Johnson with all in favor Resolution 2024-09 making a determination of benefit; imposing special assessments; providing for the collection and enforcement of special assessments, including but not limited to penalties and interest thereon; certifying an assessment roll; providing for amendments to the assessment roll; providing severability clause; and providing an effective date was adopted. 5-0

D. Close Public Hearing on Levying O&M Assessments

On MOTION by Ms. Campbell seconded by Ms. Teston Loadholtes with all in favor the public hearing was closed. 5-0

SEVENTH ORDER OF BUSINESS **Return to Regular Business**

EIGHTH ORDER OF BUSINESS **Business Items**

- A. Proposals for SWFWMD Recertification**
 - i. CPH Consulting Agreement for Professional Services for Stormwater System Inspection & Recertification in Hillsborough County, Florida**
 - ii. Bdi Engineering Services for SWFWMD Statement of Inspection Project**

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On MOTION by Ms. Campbell seconded by Mr. Cullen with all in favor the proposal for engineering services for SWFWMD Statement of Inspection from Bdi Engineering was accepted.5-0

89 **NINTH ORDER OF BUSINESS** **Consent Agenda**

- 90 **A. Consideration of Board of Supervisors’ Meeting Minutes of May 22, 2024**
- 91 **B. Review of Financial Statements from May 30, 2024, June 31, 2024 & July 31, 2024**

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On MOTION by Ms. Campbell seconded by Mr. Cullen with all in favor the consent agenda items A and B was approved.5-0

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TENTH ORDER OF BUSINESS **Staff Reports**

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A. Supervisor Reports

Ms. McLaughlin requested to price out for bollards and composite wood bridge proposals.

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Ms. Teston Loadholtes directed aquatic vendor not to spray or charge the District until after the next meeting of October 23, 2024.

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Pool Services

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On MOTION by Ms. Campbell seconded by Ms. McLoughlin with all in favor, proceeding with an RFP for pool services was approved. 5-0

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Request to see all contracts from October 2023 forward.

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B. District Counsel

No report.

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C. District Engineer

No report.

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D. District Manager

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i. Acceptance of the Fiscal Year 2023 Financial Audit Report

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On MOTION by Ms. McLoughlin seconded by Ms. Campbell with all in favor, the financial audit report for fiscal year 2023 was accepted. 5-0

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ii. Consideration of Annual Meeting Schedule for Fiscal Year 2025

Not discussed.

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E. First Choice Aquatic Weed Management, Lake & Wetland Customer Service Reports

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127 The reports were reviewed.

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F. Estimate from Air-Ric’s Air Conditioning & Heating

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On MOTION by Ms. Campbell seconded by Ms. McLoughlin with all in favor, the estimate from Air-Ric’s Air Conditioning and Heating for minor duct design in the amount of \$498 was approved.
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G. Proposal from Juniper Landscaping of Florida for 2024 After Storm Clean-up & Photos

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Not discussed.

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ELEVENTH ORDER OF BUSINESS

Board of Supervisors Requests and Comments

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i. Discussion of Vines Climbing Trees (Supervisor McLoughlin)

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TWELFTH ORDER OF BUSINESS

Adjournment

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There being no further business,

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On MOTION by Ms. Campbell seconded by Ms. McLoughlin with all in favor, the meeting was adjourned at 8:12 p.m.

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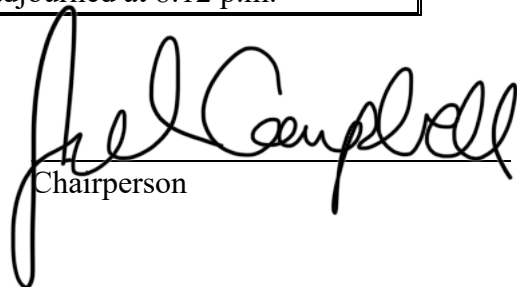
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District Manager


Chairperson